

**PORT OF LOPEZ  
BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING  
April 11, 2019**

**CALL TO ORDER**

The Board of Commissioners for the Port of Lopez met in regular session on March 14 at the airport building. Vice Chairman Kenn Aufderhar called the meeting to order at 3:00 p.m. Present were Commissioners Steve Adams, Secretary Helen Cosgrove and guests. Chairman Paul Henriksen arrived at 3:05 pm with cake.

**REGULAR BUSINESS**

**A. Approval of Minutes for March 14**

Adams moved, seconded by Aufderhar to approve the minutes for the March 14 meetings as presented. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Cosgrove said additional expenses included advertising, maintenance work, and engineering. Adams moved, seconded by Aufderhar to approve payment of vouchers from the airport fund in the amount of \$15955.12 and payroll in the amount of \$1,607.00. The motion passed unanimously.

**C. Review of Correspondence**

None

**D. Financial Report**

Cosgrove distributed the budgets for the funds, received \$5,800 in rents, \$5,100 in property taxes, have \$5,000 in receivables; have just under \$500 in airport fund, \$75,000 in port fund; revenue and expenses expended are at 23%; transferred \$8,000 out of port fund to airport fund.

**E. Public Comment**

Many kind words were expressed about Helen's retirement from the Port  
A question was asked about repairs to the North gate.

**F. Commissioner Reports**

**Adams, Re;** spraying. Jack Sharp is retiring and sold to Pioneer Tree. Wants to review what gets sprayed and get a bid from Pioneer. We will continue to pursue the donation of a courtesy car. We should update the hanger and storage waiting list and look into a nominal charge to stay on the list as Friday Harbor and other airports do. He will work on a list of projects for the next work day.

**Aufderhar,** Met with Bruce Dunlop and an OPALCO rep re: Airport Day. The discussion included a potential for battery backup or standby generation at the airport. Also a possibility of combining our two meters to better benefit from the solar project. Work needs to be done at the rental house. Water valve mapping, septic inspection and brush clearing.

**Henriksen,** Webinar with RCO, Grants for marine projects, conference with the State Auditor

**G. Commissioners Additions to the Agenda**

None

**UNFINISHED BUSINESS**

Bruce Dunlop reported on progress for Airport Day

**PUBLIC COMMENT**


Many great comments regarding Helen's retirement. Bruce Dunlop read a list of the Port's accomplishments under Helen's tenure

**ADJOURNMENT**

There being no further business, Aufderhar moved, seconded by Adams to adjourn the meeting at 3:55 p.m. The motion passed unanimously.

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Chairman-Paul Henriksen

  
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Manager-Rick Hoffman

  
Steve Adams