

**PORT OF LOPEZ
BOARD OF COMMISSIONERS
MINUTES OF THE REGULAR MEETING
November 14, 2019**

CALL TO ORDER

The Board of Commissioners for the Port of Lopez met in regular session on November 14th at the airport building. The meeting was called to order at 5:00 p.m. Present were Chairman Paul Henriksen, Commissioner Kenn Aufderhar, A Commissioner Steve Adams, Airport Manager Rick Hoffman and guests.

REGULAR BUSINESS

A. Approval of Minutes for October 10th.

Aufderhar moved, seconded by Henriksen to approve the minutes for the October 10th meeting. The motion included an excused absence for Commissioner Adams.
The motion passed two to zero with Commissioner Adams abstaining.

B. Approval of Vouchers, Payroll and Financials

Henriksen moved, seconded by Aufderhar to approve payment of vouchers from the airport fund in the amount of \$4,788.29 and payroll in the amount of \$2,668.50 and deposits in the amount of \$13,506.08. The motion passed unanimously.

C. Review of Correspondence

We had an Inquiry regarding the cell tower lease, Mgr. to follow up
Ron Norman requested that the door on hangar B3 be repaired.

E. Public Comment

Dan asked about the Commissioners work hours (30.75). Dan also mentioned that the recordings and minutes were slow to appear on the website.

F. Manager Report

WAPA conference, new lease forms, new tenant in A-5, will attend Land Bank meeting on 11/15/19

G. Commissioners Reports

Henriksen, IOSA, DNR Bayscale plan, UTM map. Alleged sewage dumping solved (boats gone). DOWL update. WAPA conference was positive.

Aufderhar, WAPA Conference, Toured rental house for repairs. New hangar request.

Adams, Good conference UW disaster plan was well done

UNFINISHED BUSINESS

none

New Business

1. Rental House repairs
Schedule workday
2. Change in hangar wait list policy
No action
3. Schedule budget workshop
Scheduled for December 5th

4. Community Solar

Bruce and Kenn discussed a possible collaboration with OPALCo. Paul will send a letter of interest.

5. 2020 Levy Certification

Motion by Adams, second by Aufderhar. Vote was unanimous.

6. 2020 Levy Resolution 2019-03

Motion by Adams, second by Henriksen. Vote was unanimous.

PUBLIC COMMENT

Dan praised the memory of Charley Walker

ADJOURNED to Closed Session at 6:44 estimated duration 60 minutes

Closed Session

1 Airport Managers review

The Airport Managers performance was deemed to have met or exceeded expectations. It was recommended that the Airport Manager’s salary be increased from \$1500.00 per month to \$1650.00 per month.

Report out of Closed Session

A motion was made by Henriksen and a second by Adams to increase the Airport Managers salary to \$1650.00 per month. The vote was unanimous.

Adjournment was at 8:00 pm to the budget workshop on December 5th 2019 at 9:00am and the next regular meeting on December 12th at 5:00pm.


Chairman Paul Henriksen


Commissioner Kenn Aufderhar


Manager-Rick Hoffman


Commissioner Steve Adams