

**PORT OF LOPEZ  
BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING  
December 12, 2019**

**CALL TO ORDER**

The Board of Commissioners for the Port of Lopez met in regular session on December 12th at the airport building. The meeting was called to order at 5:00 p.m. Present were Chairman Paul Henriksen, Commissioner Kenn Aufderhar, Commissioner Steve Adams, Airport Manager Rick Hoffman and guests.

**REGULAR BUSINESS**

**A. Approval of Minutes for November 14th.**

Adams moved, seconded by Aufderhar to approve the minutes for the November 14th meeting. The motion passed unanimously.

**B. Approval of Vouchers, Payroll and Financials**

Henriksen moved, seconded by Aufderhar to approve payment of vouchers from the airport fund in the amount of \$2,551.82 and payroll in the amount of \$3,113.00 and deposits in the amount of \$6,648.00. The motion passed unanimously.

**C. Review of Correspondence**

none.

**E. Public Comment**

Dan asked about the Commissioners work hours (30.5). Dan also mentioned that the recordings were behind on the website.

**F. Manager Report**

Notam process update, Based aircraft update, DBE update. WAMA Conference coming in June. DOWL payment due soon. Rental house workday Dec. 16<sup>th</sup> 9:00.

**G. Commissioners Reports**

**Henriksen**, IOSA, DNR Bayscale plan, Budget workshop, Manager's performance review. Richardson update, Liz Lovelett not optimistic about funding but will follow up in January. Heard from Hillary Frantz's office via email, suggested I contact State Parks, met with Rep. Met with Jaime Stephens, County low on funds. Purchase agreement not signed. County public works has new solid waste chief, Marta Green who suggests a new link to the County website for derelict vessels.

**Aufderhar**, Rental house tour and pictures. Met with Bruce and OPALCO re: solar farm.

**Adams**, Budget workshop.

**UNFINISHED BUSINESS**

DOWL They will contact Steve for raw data. Will forward e mails

Community Solar. Letter has been sent. Spoke to John Orr re: tax model

**New Business**

**1. 2020 Budget and Budget Resolution**

Motion by Adams, Second by Henriksen. The motion passed unanimously

2. **Appointment of Bruce Dunlop as Airport Adviser** (per job description)  
Motion by Adams, second by Aufderhar. The motion passed unanimously.

3. **Oath of Office.** No action, will fulfill by Notary

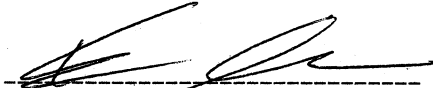
**PUBLIC COMMENT**


Dan asked if Bruce would benefit from the solar project and if a public hearing is necessary for the budget'

**ADJOURNED to January 9<sup>th</sup>, 2020 at 5:51pm**

Motion by Adams, second by Aufderhar. The motion passed unanimously.

  
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Chairman Paul Henriksen

  
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Commissioner Kenn Aufderhar

  
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Manager-Rick Hoffman

  
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Commissioner Steve Adams