

PORT OF LOPEZ BOARD OF COMMISSIONERS REGULAR MEETING

June 12th, 2025, at 5:00

Minutes

CALL TO ORDER 5:05 PM 6/12/2025 Start Recording: 5:05

All commissioners in live attendance with Wes Holden on Zoom representing DOWL. No public attendees.

UNFINISHED BUSINESS

1. DOWL update: provided by Wes Holden via Zoom.
 - AWOS: Successfully commissioned on June 6th, with NADIM data feed still to be established due to the atypical communications setup. Dial-in number is (360) 376-2071, and URL is <https://ks31.awos.live/home>. DOWL are working on the final invoice for the installation.
 - Beacon: DOWL estimates a cost of roughly \$63K for installation of a tilt-down pole, on sono-tube foundation, to allow for relocation of the beacon. This could be doubled if the FAA does not allow this to be done as an adjustment of the current grant. We will take up this conversation with the FAA representative when he visits on June 17th. (Update 6/19: Appears this work could be added within the current grant.)
 - Wes also noted that our next planned CIP project is seal coating of the airstrip and taxiways, which we could look at adding to the current funding cycle if resources are available – subject to environmental feasibility.
 - Kenn asked if backup generators for the lights and AWOS would fall under the current grants, or if it could be included with the next round of CIP planning.
2. Pump-out boat: Commissioner Henriksen continues to work on maintenance and functional upgrades to the boat. First day on the water did not yield any pump-out customers but did allow for inspection of Port signage on the water.

3. Cell Tower: Initial tests were run on cell service and signal strength was confirmed. Currently dormant again to await licensing approval. (Update on 6/19: cell service is now live – full five bars here at the Port.)

Public Comment: None

REGULAR BUSINESS

A. Approval of Minutes from May 8th, 2025

Motion, SA. Second, PH. Vote, Unanimously Approved.

B. Approval of Vouchers, Payroll and Financial Report (See Helen's report)

Motion, PH. Second, KA. Vote, Unanimously Approved.

Follow-up item: Commissioners would like clarification on where they can see our actual County account information at each monthly meeting.

C. Manager's Report

Rundown of action items either accomplished or in-flight this past month:

- SSB5370, allowing for extension of Commissioner term limits, was signed into law by the Governor, effective as of 7/27/2025. Port will follow-up with WPPA for guidance on language for voter referendum.
- Ken Bair removed roughly 3 acres of Scotch Broom North of the fence line, now smoothed and ready for seeding in the Fall. Purchased 200lbs of seed.
- Burn pile was successfully burned in May, new one has begun. Scotch broom will be a major burn in the Fall.
- Tree fall removed from SW fence-line, minor fence damage will be added to repair list.
- Deer was chased out of the grounds last week, main gate may have contributed to the penetration as it was found to be sticking open. We'll add maintenance visit to the task list.
- Rough tractor mowing completed by Dick Plummer.
- Porta-let was moved to a better location off the path next to camping.
- Tie-downs in the camping area were successfully unearthed using a metal detector.
- Blackwater was launched!

- WiFi mesh extenders installed using the Mesotech crane during the AWOS setup.

D. Review of task list

Items still remaining high on the list for this year, with some additions:

- Gates need to be serviced (see above deer incursion)
- Hangar roof leaks still need to be addressed. Commissioner Aufderhar to follow up with repairman.
- Permit for class B water system needs to be closed with the County, requires follow-up with Steve Cade.
- Still working on Quotes for picnic drainage and ditch area fill.

E. Review of Correspondence

- The Port received WSDOT Grant check for 5% current FAA funding, total \$32,411, from a total grant of \$46,140.41. Remainder of the grant will be invoiced once the AWOS charges are updated to include latest installation.

F. Commissioner's Reports

PH: Gathering of Eagles was a tremendous success, with the Port's – and particularly Commissioner Henriksen's – support acknowledged with a gifted tribal blanket.

KA: None

SA: None

NEW BUSINESS

1. Discuss derelict/unregistered vehicles in Port parking.

We identified two different problems. 1: There are many (nearly 40%) unregistered vehicles in the lot - against State law requiring registration for vehicles parked in public parking. Some of these also appear abandoned. 2. Spotty compliance with parking fees, with no system for identifying offenders. Commissioners agreed in general that the Port has a primary interest in receiving payment for long-term parking, with a secondary interest in registration compliance/removing abandoned vehicles. We note that many owners visit the island infrequently and are thus not physically present to update registration tabs. Port manager tasked to research the issue and suggest a

monitoring/response system that does not require more work than it returns in benefit to the Port, and is not unnecessarily punitive to absent owners.

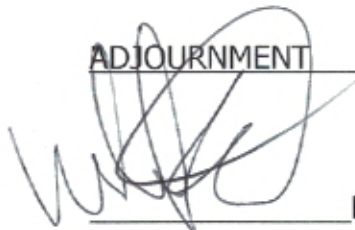
2. Planning for Airport Day

- Date will be August 24th. Music and food have been reserved. Bi-plane now needs to be confirmed, as well as vendors in the coming month – manager will follow-up on these. Special award was also discussed.

Public Comment: none at this time.

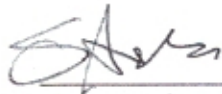
ADJOURNMENT

6:55 PM Next meeting 4pm July 10th, 2025



Manager

Wil Catlin



Commissioner

Steve Adams



Chairman

Kenn Aufderhar



Commissioner

Paul Henriksen